



Key Club International

• KEY CLUB •

Illinois-Eastern Iowa District

2024-2025

Awards Criteria and
Applications

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KEY CLUB

Illinois-Eastern Iowa District of Key
Club International

Individual Awards

Distinguished President

Distinguished Vice President

Distinguished Secretary

Distinguished Statistical Secretary

Distinguished Treasurer

Distinguished Editor

Distinguished Senior Member

Distinguished Junior Member

Distinguished Sophomore Member

Distinguished Freshman Member

100 Hour Honor

DISTINGUISHED OFFICER

Being a distinguished officer is a major achievement requiring dedication to Key Club as well as motivation to serve the school and community. It is essential to attend all club and board meetings to better serve the club and to collaborate with other officers in order to achieve success. Presiding at meetings and setting goals will allow for growth throughout the school year, leading to noteworthy moments of service that both officers and club members will find gratifying.

DISTINGUISHED MEMBER

A distinguished club member is any one student from a particular grade level that demonstrates a passion for service and commitment to their club as a whole. Their service hours exceed those of typical members and they are excited to branch out from local Key Club meetings to those of their division and district.

An individual may apply for only ONE of the above two awards. A Key Clubber cannot receive both a Distinguished Officer award and a Distinguished Class Member Award.

DISTINGUISHED PRESIDENT

The Distinguished President Award is presented to those presidents who have carried out the duties of their office in an outstanding manner.

President's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished President, the nominee must earn a minimum of **33 points** by fulfilling any combination of the following criteria below.

A The completion of each of the following criteria is worth **3 points**.

- 1. Attend the Fall Leadership Rally (FLR) during term or receive sufficient training from the LT. Governor. **Date of FLR or training by LTG:** _____
- 2. Ensure the club is in attendance at a majority of the Division Council Meetings (DCM held by your Lt. Governor.
- 3. Preside at all board meetings and club meetings or ensure leadership will be covered.
- 4. Ensure all club monthly reports are submitted.
- 5. Ensure club dues are paid by December 1st. Date Dues Paid: _____
- 6. Involve club in at least one joint activity with sponsoring Kiwanis Club. Date of Event: _____
- 7. Hold elections before the District Key Club Convention. Date of Actual/Scheduled Election: _____
- 8. Must perform at least 60 hours of service.
- 9. Hold at least one new member orientation.
- 10. Ensure club has a net increase in membership. Dues Paid Members May 2024: __12/31/24__
- 11. Hold a social event for members.

B The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A**

- 1. Attend the Club President's Training with Lieutenant Governor.
- 2. Lead at least one service project and have continual involvement in service throughout term.
- 3. Ensure all report forms are submitted and are on time.
- 4. Ensure club dues are paid by November 1st.
- 5. Ensure club members attend sponsoring Kiwanis Club meeting. Date of Kiwanis Meeting: _____
- 6. _____ Ensure the club participates in at least one interclub event. Interclub with: _____ Date: _____
- 7. _____ Personally attend at least two Kiwanis meetings. List dates here: _____
- 8. Perform at least 75 hours of service.
- 9. Ensure the club makes a monetary or material donation to a Key Club preferred charity. Name of charity: _____
- 10. Attend International Convention.

Required Signatures:

TOTAL POINTS: _____

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

This application must be received by February 1.

Submit online at www.ikeyclub.org or

Mail to Lisa Dewitt, 217 N Maple St., Sycamore, IL 60178 or

Email to fldewitt1011@gmail.com

DISTINGUISHED VICE PRESIDENT

The Distinguished Vice President Award is presented to those vice presidents who have carried out the duties of their office in an outstanding manner.

Vice President's Name: _____

Key Club Name: _____ Division _____

To be named Distinguished Vice President, the nominee must earn a minimum of 20 **points** by fulfilling any combination of the following criteria below.

A The completion of each of the following criteria is worth **3 points**.

- 1. Attend the Fall Leadership Rally (FLR) during term or receive sufficient training from the LT. Governor. **Date of FLR or training by LTG:** _____
- 2. Attend all board meetings.
- 3. Assist President with all duties as needed.
- 4. Attend a majority of regular club meetings.
- 5. Perform 60 hours of service.
- 6. Preside at all meetings missed by the President.
- 7. Be sure the club is involved in service projects in support of both District and International themes (helping children).
- 8. Organize and/or run a club committee. Number of Committees: _____

B The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A.**

- 1. Attend the Club Vice President's Training.
- 2. Attend all regular club meetings.
- 3. Participate in at least one interclub event. Interclub with: _____ Date: _____
- 4. Attend at least two Kiwanis meetings. List dates here: _____
- 5. Perform at least 75 hours of service.
- 6. Ensure the club makes a monetary or material donation to a Key Club preferred charity. Name of charity: _____
- 7. Attend International Convention.

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

This application must be received by February 1.

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DISTINGUISHED SECRETARY

The Distinguished Secretary Award is presented to those secretaries who have carried out the duties of their office in an outstanding manner.

Secretary's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished Secretary, the nominee must earn a minimum of **20 points** by fulfilling any combination of the following criteria below.

- A** The completion of each of the following criteria is worth **3 points**.
- 1. Attend the Fall Leadership Rally (FLR) during term or receive sufficient training from the LT. Governor. **Date of FLR or training by LTG:** _____
 - 2. Attend all board meetings
 - 3. Attend a majority of regular club meetings
 - 4. Ensure the current club officer roster is submitted by September 17th.
 - 5. Ensure all monthly report forms for which responsible are submitted
 - 6. Perform 60 hours of service.
 - 7. Maintain a record of each member's attendance at club meetings. (**Attach sample attendance record**).
 - 8. Submit a copy of minutes from a club meeting (**Requires an attachment**).

- B** The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A**
- 1. Attend the Club Secretary/Statistical Secretary's Training.
 - 2. Attend all regular club meetings
 - 3. Attend at least two Kiwanis meetings. List dates here: _____
 - 4. Participate in at least one interclub event. Interclub with: _____ Date: _____
 - 5. Submit one copy from a board meeting minutes (**Requires an attachment**).
 - 6. Perform at least 75 hours of service.
 - 7. Ensure the club makes a monetary or material donation to a Key Club preferred charity. Name of charity: _____
 - 8. Attend International Convention.

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

This application must be received by February 1.
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DISTINGUISHED STATISTICAL SECRETARY

The Distinguished Statistical Secretary Award is presented to those statistical secretaries who have carried out the duties of their office in an outstanding manner.

Statistical Secretary's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished Statistical Secretary, the nominee must earn a minimum of **20 points** by fulfilling any combination of the following criteria below.

A The completion of each of the following criteria is worth **3 points**.

- 1. Attend the Fall Leadership Rally (FLR) during term or receive sufficient training from the LT. Governor. **Date of FLR or training by LTG:** _____
- 2. Attend all board meetings
- 3. Attend a majority of regular club meetings
- 4. Ensure the current club officer roster is submitted by September 17th.
- 5. Ensure all monthly report forms for which responsible are submitted.
- 6. Perform 60 hours of service.
- 7. Record the service hours for each club member. (Send a sample of service hour record keeping).
- 8. Maintain a membership roster for your club.

B The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A**

- 1. Attend the Club Secretary/Statistical Secretary's Training.
- 2. Attend all regular club meetings
- 3. Attend at least two Kiwanis meetings. List dates here: _____
- 4. Participate in at least one interclub event. Interclub with: _____ Date: _____
- 5. Perform at least 75 hours of service.
- 6. Ensure the club makes a monetary or material donation to a Key Club preferred charity.
Name of charity: _____
- 7. Attend International Convention.

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

This application must be received by February 1.

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DISTINGUISHED TREASURER

The Distinguished Treasurer Award is presented to those treasurers who have carried out the duties of their office in an outstanding manner.

Treasurer's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished Treasurer, the nominee must earn a minimum of **20 points** by fulfilling any combination of the following criteria below.

A The completion of each of the following criteria is worth **3 points**.

- 1. Attend the Fall Leadership Rally (FLR) during term or receive sufficient training from the LT. Governor. **Date of FLR or training by LTG:** _____
- 2. Attend all board meetings
- 3. Attend a majority of regular club meetings
- 4. Submit dues by December 1st Date dues submitted: _____
- 5. Prepare regular financial reports, and submit an example with application. **(Requires an attachment).**
- 6. Perform 60 hours of service.
- 7. Carry out one effective fundraiser for your club. Fundraiser Name: _____

B The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A**

- 1. Attend the Club Treasurer's Training.
- 2. Attend all regular club meetings
- 3. Submit District and International dues by November 1st.
- 4. Attend at least two Kiwanis meetings. List dates here: _____
- 5. Participate in at least one interclub event. Interclub with: _____ Date: _____
- 6. Perform at least 75 hours of service.
- 7. Ensure the club makes a monetary or material donation to a Key Club preferred charity. Name of charity: _____
- 8. Attend International Convention.

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

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Email to fldewitt1011@gmail.com

DISTINGUISHED EDITOR

The Distinguished Editor Award is presented to those editors who have carried out the duties of their office in an outstanding manner.

Editor's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished Editor, the nominee must earn a minimum of **20 points** by fulfilling any combination of the following criteria below.

A The completion of each of the following criteria is worth **3 points**.

- 1. Attend the Fall Leadership Rally (FLR) during term or receive sufficient training from the LT. Governor. **Date of FLR or training by LTG: _____**
- 2. Attend all board meetings
- 3. Attend a majority of regular club meetings
- 4. Publish one newsletter each month for a total of 8 newsletters, and submit at least 3 with application. **(Requires attachment)**
- 5. Submit at least one article to the Iolian, and submit a copy with application. **(Requires an attachment.)**
- 6. Perform 60 hours of service.
- 7. Establish frequently updated online newsletter, website, or other social media. (Provide links, and/or accounts)

B The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A**

- 1. Attend the Club Public Relations Training.
- 2. Attend all regular club meetings.
- 3. Submit at least 2 articles to the Iolian. Include copies of each submitted article. **(Requires an attachment)**
- 4. Attend at least two Kiwanis meetings. List dates here: _____
- 5. Participate in at least one interclub event. Interclub with: _____ Date: _____
- 6. Perform at least 75 hours of service.
- 7. Submit an article regarding Key Club or a Key Club sponsored event to a school or community publication. Include a copy of your submission. **(Requires an attachment)**
- 8. Attend International Convention.

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

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DISTINGUISHED SENIOR MEMBER

The Distinguished Senior Member Award is presented to those members who have excelled in their participation and commitment to Key Club. **Only one senior submission per club.**

Senior Member's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished Senior Member, the nominee must earn a minimum of **12 points** by fulfilling any combination of the following criteria below.

A

The completion of each of the following criteria is worth **3 points**.

- 1. Perform 60 hours of service.
- 2. Serve on a committee. List committee name here: _____
a. Number of Meetings held: _____ Numbers of Meetings attended: _____
- 3. Bring a new member to Key Club. Name: _____

B

The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A**

- 1. Attend Fall Leadership Rally. **Date of FLR:** _____
- 2. Attend all regular club meetings
- 3. Attend at least one Kiwanis meetings. List date here: _____
- 4. Attend at least one Kiwanis service project. Date: _____
- 5. Participate in at least one interclub event. Interclub with: _____ Date: _____
- 6. Perform at least 75 hours of service.
- 7. Attend International Convention.
- 8. Serve as a chair of a committee. List committee name here: _____

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

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DISTINGUISHED JUNIOR MEMBER

The Distinguished Junior Member Award is presented to those members who have excelled in their participation and commitment to Key Club. **Only one junior submission per club.**

Junior Member's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished Junior Member, the nominee must earn a minimum of **12 points** by fulfilling any combination of the following criteria below.

A The completion of each of the following criteria is worth **3 points**.

- 1. Perform 60 hours of service.
- 2. Serve on a committee. List committee name here: _____
a. Number of Meetings held: _____ Numbers of Meetings attended: _____
- 3. Bring a new member to Key Club. Name: _____

B The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A**

- 1. Attend Fall Leadership Rally. **Date of FLR:** _____
- 2. Attend all regular club meetings
- 3. Attend at least one Kiwanis meetings. List date here: _____
- 4. Attend at least one Kiwanis service project. Date: _____
- 5. Participate in at least one interclub event. Interclub with: _____ Date: _____
- 6. Perform at least 75 hours of service.
- 7. Attend International Convention.
- 8. Serve as a chair of a committee. List committee name here: _____

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

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DISTINGUISHED SOPHOMORE MEMBER

The Distinguished Sophomore Member Award is presented to those members who have excelled in their participation and commitment to Key Club. **Only one sophomore submission per club.**

Sophomore Member's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished Sophomore Member, the nominee must earn a minimum of **12 points** by fulfilling any combination of the following criteria below.

A The completion of each of the following criteria is worth **3 points**.

- 1. Perform 60 hours of service.
- 2. Serve on a committee. List committee name here: _____
 - a. Number of Meetings held: _____ Numbers of Meetings attended: _____
- 3. Bring a new member to Key Club. Name: _____

B The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A**

- 1. Attend Fall Leadership Rally. **Date of FLR:** _____
- 2. Attend all regular club meetings
- 3. Attend at least one Kiwanis meetings. List date here: _____
- 4. Attend at least one Kiwanis service project. Date: _____
- 5. Participate in at least one interclub event. Interclub with: _____ Date: _____
- 6. Perform at least 75 hours of service.
- 7. Attend International Convention.
- 8. Serve as a chair of a committee. List committee name here: _____

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

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DISTINGUISHED FRESHMAN MEMBER

The Distinguished Freshman Member Award is presented to those members who have excelled in their participation and commitment to Key Club. **Only one freshman submission per club.**

Freshman Member's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished Freshman Member, the nominee must earn a minimum of **11 points** by fulfilling any combination of the following criteria below.

A The completion of each of the following criteria is worth **3 points**.

- 1. Perform 45 hours of service.
- 2. Serve on a committee. List committee name here: _____
 - a. Number of Meetings held: _____ Numbers of Meetings attended: _____
- 3. Attend a Key Club service event.

B The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A**

- 1. Attend Fall Leadership Rally. **Date of FLR:** _____
- 2. Attend all regular club meetings
- 3. Attend at least one Kiwanis meeting. List date here: _____
- 4. Attend at least one Kiwanis service project. Date: _____
- 5. Participate in at least one interclub event. Interclub with: _____ Date: _____
- 6. Perform at least 60 hours of service.
- 7. Serve as a chair of a committee. List committee name here: _____

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

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100 HOUR SERVICE AWARD

This award recognizes those Key Club members who have dedicated their time to their home, school, and community. Multiple submissions per club are accepted.

Criteria

- Completed a minimum of 100 hours of service to your school and community. A "service hour" does not include club meetings, board meetings, conventions, etc.
- Complete the required amount of hours between February 1, 2024 and February 1, 2025.
- List ONLY enough service projects to total 100 hours. **Attach a separate sheet to list and additional projects and service hours.**

Key Club Name: _____
Name of 100 Hour Honor Award Nominee: _____
Total Number of Service Hours Completed: _____

Projects

(Use separate sheet if necessary)

Sample:

Project Title: Grade School Mentoring Project Hours: 45 hours

Project Title: _____	Project Hours: _____
Project Title: _____	Project Hours: _____
Project Title: _____	Project Hours: _____
Project Title: _____	Project Hours: _____
Project Title: _____	Project Hours: _____
Project Title: _____	Project Hours: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Key Club President

This application must be received by February 1.
Submit online at www.ikeyclub.org or
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Email to fldewitt1011@gmail.com

KEY CLUB

Illinois-Eastern Iowa District of Key
Club International

Club Awards

Preferred Charities Partnership Award

Kiwanis Family Relations Award

Connect the K's Award

Interclub Award

Public Relations Award

Bulletin/Newsletter Award

Technology Award

PREFERRED CHARITIES PARTNERSHIP AWARD

This award is for Key Clubs that support the international service partnerships of UNICEF, Thirst Project, Erika's Lighthouse and Schoolhouse.

Key Club Name: _____ Division _____

Number of Dues Paid Members on 12/31/24: _____

Criteria

Describe one project per preferred charity of Key Club International. A Key Club must have performed at least ONE project for EACH of at least THREE DIFFERENT of the preferred charities: UNICEF, Thirst Project, Erika's Lighthouse, and Schoolhouse. In each project description, include the following:

- With which charity the project was performed
- The date, time, and location of the project
- Percentage of club involved
- Number of service hours completed
- How much money was raised

Points

Each project's description is worth a maximum of 10 points; maximum points possible for the entire application is 30.

- Description of the project (partnership, date, time, and location) - **3 points**
- Number of service hours completed and amount of money raised - **3 points**
- Percentage of club involved - **3 points**

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Key Club President

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KIWANIS FAMILY RELATIONS

A good working relationship between various members of the Kiwanis family is important. The Kiwanis Family Relations Award was created to encourage clubs to develop a relationship with their sponsoring Kiwanis Club, as well as, Circle K, Builders Club, K-Kids and Aktion Clubs.

Key Club Name: _____ **Division:** _____

City: _____ **State:** _____

KIWANIS FAMILY RELATIONS AWARD CRITERIA:

Key Club must complete 5 out of 7 criteria. Check those that apply.

- All Key Club Officers and Board members must attend at least one Kiwanis or Circle K meeting and one other event for the 2024-2025 term.
- At least 4 Key Club members must participate in a Kiwanis or other K Family branch's fundraiser. Date: _____
- At least 4 Key Club members must participate in a Kiwanis or other K Family branch's service project. Date: _____
- At least once a month a Kiwanis or other K Family branch member must attend a meeting or event of the award applicant Key Club.
- At least 4 Kiwanis or Circle K members must participate in a Key Club sponsored fundraiser, service project, or social event.
- Kiwanis members assist in training Key Club officers.
- One of the above activities must be completed during November - "Kiwanis Family Month"*
Indicate which one(s): _____

KIWANIS FAMILY RELATIONS AWARD - SUPER CRITERIA:

Key Club must complete 5 out of 7 above AND must complete 3 of 6 below. Check those that apply.

- At least 2 Key Club members must attend the Kiwanis Governor's official visit to your division.
- At least 4 Key Club members must participate in an interclub with any branch of the Kiwanis family.
- At least 4 Key Club members must participate in Kiwanis One Day.
- At least 4 Kiwanis members must participate in an interclub with their Key Club.
- At least 1 Kiwanis/Circle K member must participate in a divisional project (DCM/FLR) with their Key Club.
- At least 2 Key Club members must attend a divisional Kiwanis event (DCM/Fundraiser)
- One of the above activities must be completed during November - "Kiwanis Family Month"*
Indicate which one(s): _____

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

This application must be received by February 1.

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Mail to Lisa Dewitt, 217 N Maple St., Sycamore, IL 60178 or

Email to fldewitt1011@gmail.com

CONNECT THE K'S

This award is for Key Clubs that best connect with Kiwanis Family branches - Kiwanis, Circle K, Aktion Club, Builders Club, K-Kids - during a "Connect the K's day" event held during Key Club Month in November. Award will be presented to those Key Clubs who have the most Kiwanis Family Clubs involved and the highest numbers of Kiwanis Family members in attendance.

Key Club Name: _____ Division _____

Name of Project or Interclub: _____

Description of Activity: _____

Date of Activity: _____

List the names of the Kiwanis Family Clubs in attendance and how many members of each attended. Have at least 3 separate branches of the Kiwanis Family attend.

Kiwanis: _____	Number of attendees: _____
Circle K: _____	Number of attendees: _____
Key Club: _____	Number of attendees: _____
Builders Club : _____	Number of attendees: _____
K-Kids: _____	Number of attendees: _____
Aktion Club: _____	Number of attendees: _____

Note: If there were multiple clubs from one Kiwanis branch, list the club names and number of attendees on a separate sheet of paper and attach to this page.

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

This application must be received by February 1.
Submit online at www.ikeyclub.org or
Mail to Lisa Dewitt, 217 N Maple St., Sycamore, IL 60178 or
Email to fldewitt1011@gmail.com

INTERCLUB AWARD

A good working relationship between the various members of the Kiwanis Family is important. The Interclub Award was established to urge local Key Clubs to develop a relationship with the other members of the Kiwanis Family - Kiwanis, Circle K, Key Club, Builders Club, K-Kids & Aktion Club.

Key Club Name: _____ Division _____

City: _____ State: _____

CRITERIA:

An interclub is defined as a meeting, project or event staged by two or more clubs in the Kiwanis family (Kiwanis, Circle K, Key Club, Builders Club, K-Kids, Aktion Club) with each club meeting the following guidelines for attendance.

- Clubs with 20 or fewer members; 2 members constitute an interclub
- Clubs with 21 to 30 members; 3 members constitute an interclub
- Clubs with 31 or more members; 4 members constitute an interclub
- The Lt. Governor of the Club's Division can fill in for one of the required members

To obtain the Interclub Award, the Key Club must participate in at least 4 interclubs, none of which may be with the same club in the Kiwanis Family. One of the interclubs must be with your sponsoring Kiwanis Club.

Include date of interclub and name of other participating Kiwanis Family Club:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

This application must be received by February 1.
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Mail to Lisa Dewitt, 217 N Maple St., Sycamore, IL 60178 or
Email to fldewitt1011@gmail.com

PUBLIC RELATIONS

The Public Relations Award recognizes those Key Clubs that increase awareness and support through an extensive Public Relations program in their school and community.

Key Club Name: _____ Division _____
City: _____ State: _____ Zip: _____
Advisor(s): _____

CRITERIA:

Clubs that earn 225 points or more will receive the Public Relations Award. A club does not have to complete every item on the list; it just has to do enough to reach the minimum point total.

Points

1. Social Media Username or Website URL* _____ 50 points _____
2. Promotional Video
_____ (submit copy with application by: CD or flash drive) 30 points _____
3. Articles submitted to Key Club International
_____ (attach copies - max 5) # attached: __x 10 pts each__ = _____
4. Articles submitted to I--I District publications
_____ (attach copies - max 5) # attached: __x 10 pts each__ = _____
5. Articles submitted to local/community newspapers
_____ (attach copies - max 5) # attached: __x 10 pts each__ = _____
6. Club Monthly newsletters
_____ (attach copies - max 5) # attached: __x 10 pts each__ = _____
7. Flyers created by Club to publicize events
_____ (attach copies - max 5) # attached: __x 10 pts each__ = _____
8. Bulletin Board displays
_____ (attach copies - max 5) # attached: __x 5 pts each__ = _____
9. Morning Announcements
_____ (attach copies - max 5) # attached: __x 5 pts each__ = _____
10. Miscellaneous PR - please list and describe.
_____ (attach copies - max 5) # attached: __x 5 pts each__ = _____

**Can include Facebook, Instagram, Snapchat or Twitter accounts*

Required Signatures:

TOTAL POINTS: _____

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

This application must be received by February 1.
Submit online at www.ikeyclub.org or
Mail to Lisa Dewitt, 217 N Maple St., Sycamore, IL 60178 or
Email to fldewitt1011@gmail.com

CLUB BULLETIN/NEWSLETTER

Communication is key to any effective organization and Key Club is no exception. Clubs are stronger when members are aware of what is going on. One way to achieve good communication is through club bulletins or newsletters. The Club Bulletin/Newsletter Award recognizes clubs that produce a club bulletin or newsletter.

Key Club Name: _____ Division _____
City: _____ State: _____ Zip: _____
Advisor(s): _____
Bulletin/Newsletter Editor(s): _____

CRITERIA:

Any club that produces a minimum of seven newsletters (minimum one page typed) for its members between March 2024 and January 2025 is eligible for the award. This time frame has been selected to encourage clubs to produce newsletters throughout the year. Please check the issues in which your club has produced a newsletter.

March 2024

April 2024

May 2024

June 2024

July 2024

August 2024

September 2024

October 2024

November 2024

December 2024

January 2025

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

This application must be received by February 1.

Submit online at www.ikeyclub.org or

Mail to Lisa Dewitt, 217 N Maple St., Sycamore, IL 60178 or

Email to fldewitt1011@gmail.com

TECHNOLOGY AWARD

The Technology Award honors Key Clubs that have created and maintained a website. Club websites offer a unique platform for Key Clubs to share current information, achievements, announcements, and more with not only their members but with any person curious about Key Club.

Key Club Name: _____ Division _____

City: _____ State: _____ Zip: _____

Advisor(s): _____

Website URL Address: _____

The website must meet all of the following criteria: (Please check all that apply)

- Website must have links to the following
 - I-I District (ikeyclub.org)
 - Key Club International (keyclub.org)
 - Kiwanis International (kiwanis.org)
 - Lieutenant Governor Website (if applicable)
- Website must have an agenda or calendar posted
- Website must be current
- Website must list Lieutenant Governor contact information

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Key Club President

This application must be received by February 1.
Submit online at www.ikeyclub.org or
Mail to Lisa Dewitt, 217 N Maple St., Sycamore, IL 60178 or
Email to fldewitt1011@gmail.com

KEY CLUB

Illinois-Eastern Iowa District of Key
Club International

Non-Application Awards

100% Reporting Award

On-Time Reporting Award

Iolian Award for Clubs

R.I.O.T Award

Early Bird Dues Award

Preferred Charity - UNICEF Award

Preferred Charity - Thirst Project Award

Kiwanis Neuroscience Research Foundation Award

Kiwanis Neuroscience Research

Foundation Donation Form

NON-APPLICATION AWARDS

The Illinois- Eastern Iowa District of Key Club International presents several awards in recognition of meeting certain criteria. These awards are presented automatically and do not require an application.

100% Reporting Award

Any club that submits all their monthly reports shall receive the 100% Reporting Award certificate.

On Time Reporting Award

Any club that submits all their monthly reports on time (by the 10th of every month) shall receive the On Time Reporting Award

Iolian Award for Clubs

A certificate will be awarded to the top three clubs for contributions to the Iolian based on the following criteria: Submitted Articles: 10 points each & Submitted Pictures: 5 points each

R.I.O.T. Award

Any club that submits their roster of club officers to the District Secretary and to their Lieutenant Governor by **September 15th** receives the R.I.O.T Award.
on

Early Bird Dues Award

Any club that submits their dues on or before November 1st will receive a certificate from the I-I District.

Preferred Charity UNICEF Award

A 1st, 2nd, and 3rd place award will be awarded to the top three clubs with the greatest UNICEF donation.

Preferred Charity Thirst Project Award

A 1st, 2nd, and 3rd place award will be awarded to the top three clubs with the greatest Thirst Project donation.

Kiwanis Neuroscience Research Foundation Award

Greatest Overall Contributions: A 1st, 2nd, and 3rd place trophy will be awarded to the top three clubs in overall contributions.

Greatest Average Donation Per Member: A 1st, 2nd, and 3rd place trophy will be awarded to the top three clubs in greatest average donation per member.

KIWANIS NEUROSCIENCE RESEARCH FOUNDATION DONATION FORM

Please include this form when mailing your donation. (Do NOT mail cash). Be sure to keep a copy of the donation form for your club's records. The deadline for mailed donations to be received is February 1, 2025. Club Donations may also be turned in Friday, February 23, 2025 at DCLC.

Key Club Name: _____ Division: _____
City: _____ State: _____
Title/Type of Fundraiser: _____
Amount of Donation: \$ _____
Check: #: _____ Date mailed: _____

Required Signature: _____
Key Club Faculty or Kiwanis Advisor

Make checks payable to KNRF. Mail donations and this form to:

I-I Kiwanis District Attn: Key Club KNRF
C/O eKiwanis Club Greater Chicago
P.O Box 927021
Hoffman Estates, IL 60195

Clubs may also choose to bring their donation to DCLC. Please fill out this form, attach it to your donation and give to Assistant District Administrator, Emma Theel on Friday February 23, 2025 at DCLC.

**Kiwanis Neuroscience Research Foundation
UPDATED DONATION FORM**

KEY CLUB

Illinois-Eastern Iowa District of Key
Club International

Miscellaneous Awards

Annual Achievement Report

Club Poster Contest

Video Contest

T-Shirt Contest

Oratorical Contest Talent Contest

Year in Review Contest (Scrapbook)

International Major Emphasis Report Award

Single Service Report Award

Sandy Nininger Award

Payton/Blunt/Kay Outstanding Kiwanis Advisor Award

Payton/Blunt/Kay Outstanding Faculty Advisor Award

I-I District Scholarship Application

PART ONE: Club Information

A. Key Club Administration - 22 Points possible

Club Meetings

	Write answer	Scoring	Write point totals here:
1. How many club meetings (online or In person):			
a. During the school year were attended by the faculty advisor?		1 point for every 5 meetings, to a maximum of 5 points	
b. During the school year and the Lt. Governor was present?		1 or more is 1 point	
c. During the summer (or other break period?)		1 or more is 1 point	
d. occurred as board meetings		10 or more is 2 points, 5-9 is 1 point	
e. Average club meeting attendance percentage: (Include all regular club meetings, round to nearest whole #.)		80% or more is 4 points, 60-79% is 3 points, 50-59% is 2 points, 40-49% is 1 point	

Club Reports

	Write answer	Scoring	Write point totals here:
2. Reports completed and submitted on time:			
a. Club Election (submitted to district)	___Yes ___No	If yes, 1 point	

Dues Payment

	Write answer	Scoring	Write point totals here:
3. Dues Payment			
Dues Payment date:		By Nov 1st, 3 points	

Division Involvement

	Write answer	Scoring	Write point totals here:
4. Activities in which the group participated:			
a. Division of Region/Zone training conference	___Yes ___No	If yes, 1 point	
b. Presidents or Divisional Council Meeting(s)	___Yes ___No	If yes, 1 point	
c. Division-wide rally or service project	___Yes ___No	If yes, 1 point	

Club Communications

	Write answer	Scoring	Write point totals here:
5. Please indicate which, if any of the following forms of communication with members the club utilized.			
____ Social Media Platforms ____ Club Website ____ Messaging System ____ Club Newsletter / Other Publications ____ Posters/Bulletin Board Announcements		If 3 or more used - 2 points	

Total for Section A			Write point totals here:

PART ONE: Club Information

A. Key Club Administration - 22 Points possible

Club Meetings

	Write answer	Scoring	Write point totals here:
1. a. How many club meetings were held?			
1. During the school year and attended b the faculty advisor?		1 point for every 5 meetings, to a maximum of 5 points	
2. During the school year and the Lt. Governor presented?		1 or more is 1 point	
3. During the summer (or other break period?)		1 or more is 1 point	
4. As board meetings		10 or more is 2 points, 5-9 is 1 point	
1. b. Average club meeting attendance percentage: (Include all regular club meetings, round to nearest whole #.)		80% or more is 4 points, 60-79% is 3 points, 50-59% is 2 points, 40-49% is 1 point	

Club Reports

	Write answer	Scoring	Write point totals here:
2. Reports completed and submitted on time:			
a. Club Election (submitted to district)	___Yes ___No	If yes, 1 point	

Dues Payment

	Write answer	Scoring	Write point totals here:
3. Dues Payment			
Dues Payment date:		By Nov 1st, 3 points	

Division Involvement

	Write answer	Scoring	Write point totals here:
4. Activities in which the group participated:			
a. Division of Region/Zone training conference	___Yes ___No	If yes, 1 point	
b. Presidents or Divisional Council Meeting(s)	___Yes ___No	If yes, 1 point	
c. Division-wide rally or service project	___Yes ___No	If yes, 1 point	

Club Communications

	Write answer	Scoring	Write point totals here:
5. Please indicate which, if any of the following forms of communication with members the club utilized.			
____ Social Media Platforms ____ Club Website ____ Messaging System ____ Club Newsletter / Other Publications ____ Posters/Bulletin Board Announcements		If 3 or more used - 2 points	

Total for Section A			Write point totals here:

B. Club Membership - 16 Points possible

Education and Development Programs

	Write answer	Scoring	Write point totals here:
1. Did the club provide a special program for new member induction, including a ceremony, and pin presentation?	___Yes ___No	If yes, 1 point	
2. Did the club provide a formal program for member orientation and education including the new-member handbook, Key Club magazine, videos, etc?	___Yes ___No	If yes, 1 point	

Convention Attendance

	Write answer	Scoring	Write point totals here:
3. How many attended the 2024 district convention? Voting delegates: _____ Advisors: _____		1 point per voting delegate (2 points maximum) An advisor is 1 point (maximum)	
4. How many attended the 2024 International convention? Voting Delegates: _____ Advisors		1 point per voting delegate (2 points maximum) An advisor is 1 point (maximum)	

Membership Activities

	Write answer	Scoring	Write point totals here:
5. How many club social activities were held for all club members?		3 or more is 2 points, 1-2 is 1 point	
6. How many inter-clubs were held with other Key Clubs?		5 or more is 2 points, 3-4 is 1 point	

Membership Growth

	Write answer	Scoring	Write point totals here:
7. What is the increase (decrease) of dues-paid members over the previous year		The greater of: 10 members or 10% is 2 points; 5 members or 5% is 1 point.	

Total for Section B			Write point totals here:

C. Leadership Development - 9 Points possible

Key Club Officer Training

	Write answer	Scoring	Write point totals here:
1. Did the club provide a special program for new member induction, including a ceremony, and pin presentation?	___Yes ___No	If yes, 1 point	
2. Did the club provide a formal program for member orientation and education including the new-member handbook, Key Club magazine, videos, etc?	___Yes ___No	If yes, 1 point	

Key Club Leadership Training and Development

	Write answer	Scoring	Write point totals here:
3. a. Indicate all the following leadership development opportunities which your club officers attended/participated in: _____ Regional Training Conferences (RTC) _____ Divisional Events _____ District convention workshops _____ Fall Rally workshops		If 2 or more, 2 points	
b. Indicate all the following leadership development opportunities which your club members attended/participated in _____ Divisional events _____ District Convention Workshops _____ Key Leader Events _____ Fall Rally Workshops		If 2 or more, 2 points	
4. During the past year, has the club included: a. A candidate for district or International Office	___Yes ___No		
b. A district or international officer or committee member? Note: Candidates for office who were elected may only be counted once.	___Yes ___No		

Total for Section C			Write point totals here:

D. Kiwanis-Family Involvement - 12 Points possible

Sponsoring Kiwanis Club Interaction

	Write answer	Scoring	Write point totals here:
1. Have sponsoring Kiwanis club members attended a minimum of 75% of Key Club meetings?	___Yes ___No	If yes, 2 point	
2. Have Key Club members attended a minimum of 7 meetings of the sponsoring Kiwanis club?	___Yes ___No	If yes, 2 point	
3. Has the Key Club members attended a minimum of 7 meetings of the sponsoring Kiwanis club?	___Yes ___No	If yes, 2 point	
4. Has the Key club jointly sponsored a Builders Club or K-Kids with its sponsoring Kiwanis club? Provide the club's name:	___Yes ___No	If yes, 2 point	
5. Has the Key Club participate in at least one service project or interclub with a Kiwanis club (other than its sponsor), CKI, Builders Club, K-Kids or other Kiwanis-family organization?	___Yes ___No	If yes, 2 point	

Kiwanis- Family Interaction

	Write answer	Scoring	Write point totals here:
6. Has the Key Club presented 2 or more programs at a Builders Club or K-Kids meeting?		If yes, 2 points	

Total for Section D			Write point totals here:

PART TWO: Club Service

A. SERVICE PROJECTS - 50 Points Possible

List all service projects and activities the Key Club has completed during the administrative year. The projects should be organized by month. For a recurring project (for example, daily raising and lowering of school flags) treat the project as a single project for each month.

Use separate sheets of paper, allowing only one line for each project. Provide the month, brief project description, number of members participating, and number of service hours produced by Key Club members during the month. The list must be a) typed or b) completed as a computer printed document. See the Example below.

Total the number of projects and enter the in the scoring box below. Attach the list to this report.

Project Description	Month	Example		
		# Members	Time Spent	Service Hours
1. Read at primary school	April	12	1 hr	12
2. School trash pick-up	April	15	2 hr	30
3. Bake sale for UNICEF	April	18	2 hr	36
4. Easter egg hunt	April	15	4 hr	60
5. Set up for carnival	April	12	2 hr	24

SCORING

Write Point
Total Here

SERVICE PROJECTS

A. Each project is 1 point, with 50 points maximum	
Total for Section A	

B. SERVICE PROJECTS - 50 Points Possible

Calculate the total of all service hours performed by members of the Key Club. Divide the service hour total by the number of members (listed in the membership box on the front of this form). Round to the nearest whole number. **Enter that number in the scoring box to the right.**

C. SERVICE FUNDRAISING - 20 Points Possible

Total the money raised by the Key Club for nonprofit, educational, and other charitable purposes. Convert the funds raised to \$US. Enter that figure on the blank to the right. **\$US _____**

Divide the \$US figure by the number of members (listed in the membership box on the front page of this form). Enter that figure on the blank below. **\$US/member _____**

Round to the nearest whole number. **Enter that number (maximum 20) in the scoring box to the right.**

SERVICE HOURS

B. Each average service hour is 1 point, with 60 points maximum	
Total for Section B	

SERVICE FUNDRAISING

C. 1 point for every \$US per member, with 20 points maximum.	
Total for Section A	

PART THREE: Scoring

Transfer the total score for each section to the proper box below. Note that there are separate point collection areas for Key Clubs with a Kiwanis sponsor and Key Clubs who do not have a Kiwanis sponsor. Be sure to enter your club's scores in the correct location. Add the seven section totals to determine the report score. Enter this total in the REPORT SCORE box to the right of the chart below.

Section:	A.	B.	C.	D.		A.	B.	C.	Final Score
POINTS Sponsored by a Kiwanis Club	22	16	9	12		50	60	20	189 possible points
POINTS No sponsoring Kiwanis Club	22	16	9	4		50	60	20	181 possible points

Judging and certification: _____

This application must be received by February 1.
Mail to John Hall, 7241 Kelly Place, Downers Grove, IL 60516

POSTER CONTESTS (Non-Digital & Digital)

Each Key Club in good standing with Key Club International may enter one of the two following contests. The first place winner in each type of poster is eligible to submit its entry for competition at Key Club International Convention.

NON-DIGITAL POSTER:

- The poster should be designed to recruit new members for Key Club, and should not bear the name of any school, community, or district.
- Entries in this category may not include material produced through electronic means, such as cameras and computer software.
- The poster dimensions should be 18 inches by 24 inches, with the actual height and width not varying more than one-half inch from the prescribed contest dimensions
- The poster should not measure more than one-eighth inch in thickness.
- Attach the completed Entry Form (next page) to the back of the poster.
- All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club International.
- Non-Digital posters will be judged according to the following criteria:
Originality/Creativity50 points
Effectiveness for member recruitment.....25 points
Appearance and artistic expression.....25 points

DIGITAL POSTER:

- The poster should be designed to recruit new members for Key Club, and should not bear the name of any school, community, or district.
- Entries in this category may not include material produced through electronic means, such as cameras and computer software.
- The poster dimensions should be 18 inches by 24 inches, with the actual height and width not varying more than one-half inch from the prescribed contest dimensions
- The poster should not measure more than one-eighth inch in thickness.
- Attach the completed Entry Form (next page) to the back of the poster.
- All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club International.
- Non-Digital posters will be judged according to the following criteria:
Originality/Creativity50 points
Effectiveness for member recruitment.....25 points
Appearance and artistic expression.....25 points

KEY CLUB

Entry form 2025 **Non-Digital Poster contest** **Digital poster contest**

Contest and award criteria can be found in the Key Club Guidebook, www.keyclub.org/guidebook, in the Addendum to the Key Club International Board policies starting on page 52-53.

Please type or print information on this form and affix to the back of the poster.

Entries become the property of Key Club International and will not be returned. Key Club International reserves the right to reproduce winning entries. Appropriate recognition will be provided to the Key Club and the poster's artist.

Key Club of: _____ Club ID #: _____
District: _____

Contact Information

Please check one: Faculty advisor Kiwanis Advisor
Advisor name: _____
Phone number with area code: _____ E-mail: _____

Signature of faculty advisor or Kiwanis advisor:
(Signature) _____ (Print name here) _____

Key Club artist producing poster

Artist name: _____ E-mail: _____

Signature of Key Club artist attesting to the poster's originality

(Signature): _____ (Print name here) : _____

Please select one:

_____ **This poster placed first at district convention**

_____ **This poster was selected by other means and was approved for entry for International competition by the Key Club district administrator**

Key Club District Administrator signature: _____

Note:

Only district winners are eligible for submission to International competition.

Refer to the Key Club Guidebook for additional information and deadlines.

CLUB VIDEO CONTEST

Each Key Club in good standing with Key Club International may enter a video. The first-place winner is eligible to submit its entry for competition at Key Club International Convention.

RULES:

- The video must be produced by club members ONLY, and should not exceed a cost of \$300.
- The video should be promotional for Key Club as an organization and/or the Key Club within its respective school/community
- The length of the completed video/DVD segment should be no more than 60 seconds.
- The video must be submitted on a DVD or online submission containing no copyrighted music.
****See "Legal Music for Videos" information, on next page. Provided by Key Club International.**
- All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club International.
- Video must be submitted with the completed Entry Form (follows Legal Music for Videos page).
Note that an itemized listing of all costs associated with the video/DVD production will need to be submitted; the cost of the DVD is part of this form.
- DVDs will be judged according to the following criteria
 - Originality.....10 points
 - Promotion of Key Club.....20 points
 - Clarity of message.....20 points
 - Sound Quality.....10 points
 - Picture quality.....10 points
 - Overall Impression.....30 points

Video Contest Entry Form follows the "Legal Music for Videos" page.

Legal Music for Videos

Many musicians choose to release their songs under Creative Commons licenses, which give you the legal right to do things like use their music in your videos.

What is Creative Commons?

Creative Commons is a new system, built upon current copyright law, that allows you to legally use “some rights reserved” music, movies, images, and other content – all for free. CC offers free copyright licenses that anyone can use (without a lawyer) to mark their creative work with the freedoms they want it to carry. For instance, a musician would use a Creative Commons license to allow people to legally share her songs online, make copies for friends, or even use them in videos or other compositions. For more information, visit our [Learn More](#) page.

Where can I find CC-licensed music?

Several sites offer music published under Creative Commons’ flexible copyright licenses. Here are some:

- ccMixer
- Free Music Archive
- Jamendo
- Magnatune
- Simuze
- BeatPick
- CASH Music
- SectionZ
- Opsound
- Podsafe Audio
- AudioFarm
- Internet Archive’s Netlabels Collection

Can I use any song with a CC License on it?

Almost – you need to make sure that what you want to do with the music is okay under the terms of the particular Creative commons license it’s under. CC-licensed music isn’t free for all uses, only some -- so make sure to check out the terms (you can find these by clicking on each song’s license icon).

Most importantly, you need to use music that is not licensed under a No Derivative Works License. This means that the musician doesn’t want you to change, transforming the music, so you can’t legally use a song under a CC No Derivative Works license in your video.

Also make sure to properly credit the musician and the track, as well as express the CC license the track is under. For example, you might include text like this at the end of your video:

This video features the song “Desaprendere (Treatment)” by [fourstones](#), available under a Creative Commons [Attribution Noncommercial](#) license.

Except where otherwise noted, content on this site is licensed under a [Creative Commons Attribution 4.0 International](#) license.

KEY CLUB

Video Contest Entry Form 2025

Contest and award criteria can be found in the Key Club Guidebook, www.keyclub.org/guidebook in the Addendum to the Key Club International Board policies starting on page 55.

Please type or print information on this form and affix the completed form to an envelope. Place the DVD or thumb drive inside the envelope.

Entries become the property of Key Club International and will not be returned. Key Club International reserves the right to reproduce winning entries for any use deemed appropriate by Key Club International. Appropriate recognition will be provided to the Key Club.

Key Club of: _____ Club ID #: _____
District: _____

Contact Information

Please check one: Faculty Advisor Kiwanis Advisor

Advisor Name: _____

Phone number with area code: _____ E-mail: _____

Signature of faculty advisor or Kiwanis advisor:

(Signature) _____ (Print name here) _____

This certifies that this DVD is original and was created in accordance with copyright laws:

(Signature) _____ (Print name here) _____

Please Itemize costs associated with creation of this DVD:

Donations:	\$ _____
DVD:	\$ _____
Rentals:	\$ _____
Other:	\$ _____
Other:	\$ _____
Other:	\$ _____
Total:	\$ _____

Please select one:

_____ This video placed first at district convention
_____ This video was selected by other means and was approved for entry for International competition by the Key Club district administrator.

Key Club district administrator signature: _____

Note: Only district winners are eligible for submission to the International competition. Refer to the Key Club Guidebook for additional information and deadlines.

T-SHIRT CONTEST ENTRY FORM

The competition is designed to award, on the District level, those clubs that reach excellence in T-shirt design. Many clubs create T-shirts to promote their club when out in their communities, and/or to establish club identity/cohesiveness within their school. 1st, 2nd, and 3rd place trophies are awarded at the District Convention & Leadership Conference.

JUDGING CRITERIA:

- Creativity 20 points
- Promotion of Key Club 20 points
- Clarity of message 20 points
- Visual appeal 20 points
- Overall impression 20 points

Only one entry per club.

CERTIFICATION:

We certify that the attached t-shirt is the original work of members of the Key Club named below. We certify that our Key Club is in good standing with the I-I District and Key Club International.

Key Club Faculty or Kiwanis Advisor

Key Club President

KEY CLUB NAME: _____

CITY: _____ STATE: _____

ORATORICAL CONTEST

This competition is open to any official member in good standing with Key Club International. The first 3 place winners receive a trophy at District Convention & Leadership Conference. The 1st place winner is eligible to move on to the competition at International Convention.

2025 TOPIC

As we celebrate the 100th anniversary of Key Club International as an organization, we honor the legacy of servant leadership that has positively impacted countless people. Reflect on your personal experiences as a Key Club member and how they have contributed to this century-long impact. How has your involvement shaped your growth, and what do you envision for the future of Key Club as it continues to empower the next generation of high school students?

RULES

- The subject matter of the oration and the presentation must be original and completely developed by each orator.
- Contest and presentation will be considered equally in judging.
- Each orator will be allowed a maximum of five minutes for his/her presentation. Exceeding the time limit may result in a penalty
- Judging and awarding point will be based on the following criteria

Speech - 50 points

Clarity of message and projection of ideas _____ 25 points
Depth _____ 5 points
Originality _____ 5 points
Structure (including organization, grammar, transitions, flow, etc.) _____ 15 points

Delivery - 50 points

Presence (posture, gestures, and ability to engage the audience) _____ 15 points
Voice (tone, diction, effectiveness, pronunciation) _____ 15 points
Ease of presentation and intimacy with audience _____ 15 points
Attention of audience _____ 5 points

Please use the entry form on the following page, one per contestant

ORATORICAL CONTEST ENTRY FORM

2025 TOPIC

As we celebrate the 100th anniversary of Key Club International as an organization, we honor the legacy of servant leadership that has positively impacted countless people. Reflect on your personal experiences as a Key Club member and how they have contributed to this century-long impact. How has your involvement shaped your growth, and what do you envision for the future of Key Club as it continues to empower the next generation of high school students?

The Key Club of _____ located in _____
_____ (city, state) wishes to enter
_____ (contestant's name) in the
Illinois Eastern Iowa District Oratorical Contest at the 2025 District Convention and Leadership
Conference. One entry per Key Club will be permitted.

The contestant will deliver his/her oration before the judges at the assigned time listed in the official convention program. The winner will present his/her oration during the banquet on Saturday evening of the DCLC.

Official contest rules are stated in the Key Club International Guidebook p. 49, which can be found at the KCI website: www.keyclub.org

We certify that the contestant, named above is in good standing with our Key Club and Key Club International.

We certify that our Key Club is in good standing with our Key Club (dues paid and monthly report forms filled) with the Illinois - Eastern Iowa District and Key Club International.

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Key Club President

This application must be received by February 1.
Submit online at www.ikeyclub.org or
Mail to Lisa Dewitt, 217 N Maple St., Sycamore, IL 60178 or
Email to fldewitt1011@gmail.com

TALENT SHOW

All participants in an act must be an “official member in good standing with Key Club International.” A Talent Contest entry may take any form as its entertaining and in good taste. The first 3 place winners receive a trophy at District Convention & Leadership Conference.

RULES

- The time limit on each performance should not exceed six minutes.
- Any materials (props, instruments, costumes, etc.) that are needed for each performance must be supplied by the contestants in that performance.
- Special needs (piano, hard surfaced dance floor, etc) must be noted on the entry form. Special needs cannot be accomodated if not noted on the entry form. NOTE: ALL SPECIAL NEEDS ENTRIES MUST BE RECEIVED BY FEBRUARY 1. Other entries (vocal, instrumental - except piano-etc.) may be accepted through Friday night Feb 23rd, If approved by Adult Board.
- Sustainability/good taste of any act is at the sole discretion of the judges.
- Judging for this contest will be based on the following criteria and point values:
Content 20 points
Performance and entertainment value..... 30 points
Poise and confidence 10 points
Audience Response..... 20 points

Please use the entry form on the following page, one per contestant

TALENT SHOW ENTRY FORM

The Key Club of _____ located in _____
_____ (city, state) wishes to have one entry in
the Illinois Eastern Iowa District Oratorical Contest at the 2025 District Convention and Leadership
Conference. The entry may have more than one person.

What type of talent is being entered: _____

Is a piano needed? _____ **Yes** _____ **No**

Is a dance floor needed? _____ **Yes** _____ **No**

Please list the name(s) of the contestant(s) who are part of the club's entry:

The contestant(s) will perform his/her.their talent before the judges for preliminary placement, at the assigned time listed in the official convention program. Top talent acts, as determined by the judges, will perform his/her/their talent during the Saturday evening banquet for final judging and placement.

Official contest rules are stated in the Key Club International Guidebook, p. 50, which can be found at the KCI website: www.keyclub.org

We certify that the contestant(s) is/are in good standing with our Key Club and Key Club International.

We certify that our Key Club is in good standing (dues paid and monthly report forms filled) with the Illinois-Eastern Iowa District and Key Club International.

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Key Club President

This application must be received by February 1. Late entries may be accepted if approved by the Adult Board.

Submit online at www.ikeyclub.org or

Mail to Lisa Dewitt, 217 N Maple St., Sycamore, IL 60178 or

Email to fldewitt1011@gmail.com

YEAR IN REVIEW CONTEST

Each Key Club, in good standing with Key Club International, may enter one of the two following contests: traditional or digital scrapbook. 1st, 2nd, & 3rd place trophies in each category will be presented at 2025 DCLC in each type of scrapbook. 1st and 2nd place winners are eligible to submit their entries for competition at 2025 Key Club International Convention.

A Key Club may enter either a traditional or digital scrapbook containing pictures, souvenirs, examples, newspaper clippings, etc., of its activities during the club administrative year (defined as being from February 23, 2024 to 2025 DCLC).

Each scrapbook must be divided into these categories

1. Service to school
2. Service to community
3. Fundraising projects
4. Assistance to Kiwanis projects
5. Major Emphasis involvement
6. Miscellaneous

Each category must be separated accordingly by tabs or slides.

Judges will deduct 5 points for missing tabs or slides

Pages must be numbered, and a table of contents must be included at the beginning of the scrapbook.

Judges will deduct 5 points for missing table of contents

Traditional entries must be made of pages no larger than 14" wide and 14" high. For digital scrapbooks, PPT, PPTX, ODP, and PDF are all supported presentation file types.

The cover may be decorated.

Judging Criteria and possible points:

1. Visual - 50 points

Artwork and decorations30 points

News Clippings and photographs.....20 points

2. General Content - 60 points

Service to school.....10 points

Service to community.....10 points

Fundraising projects.....10 points

Assistance to Kiwanis projects.....10 points

Involvement with Major Emphasis.....10 points

Miscellaneous.....10 points

Year in Review cost cover sheet **must be affixed to the front cover**. Judges will deduct 10 points if cover sheet is not affixed to the front cover. (Cost Sheet follows this explanation).

The cost sheet **must include** an itemized statement of the total expenditures and donations associated with the creation of the scrapbook. Retail cost value, including photographs and materials, **cannot exceed \$300.00**.

Work done by Key Club members i.e. hand-lettering, artwork, etc., need not be included as cost items.

Failure to comply with this rule will result in disqualification.

INTERNATIONAL MAJOR EMPHASIS AWARD

Each Key Club, in good standing with Key Club International, may submit an entry for judging at their District Convention. Contestants. 1st, 2nd, & 3rd place trophies in each category will be presented at 2025 DCLC in each type of scrapbook are eligible to submit its entry for competition at 2025 Key Club International Convention.

The Major Emphasis Award is given to the Key Club which, through its unselfish efforts, has produced during the year the best Major Emphasis Project. The year is considered from February 25, 2024 to the 2025 DCLC

GUIDELINES

- The activity described can cover any phase of Key Club Major Emphasis involvement specifically highlighting personal development and social interaction of children for the year under consideration.
- The report may include newspaper clippings, substantiating photographs, or other pertinent information.
- Projects acceptable for this award may include both hands-on service and fundraising efforts.
- The report must be typed. Each section, listed below, must begin on a new page and each page must have a heading specifying the section being described.
- There is no word limit.
- The official "Major Emphasis Involvement Report Cover Sheet" must accompany a club's entry, and must be completed in its entirety.

REQUIRED SECTIONS and POSSIBLE POINTS

1. **The Need** - To qualify for judging, a statement must establish in what way the project deals with Major Emphasis
2. **The Plan** - (10 points) - Describe how the project was organized.
3. **Implementation** - (20 points) - Describe the steps taken to implement the plan.
4. **Final Results** - (25 points) - Describe the benefits of the service rendered.
5. **Partnership with the Kiwanis Family and other Organizations** - (10 points) - Describe actions and partnerships formed. Describe how the project was publicized.
6. **Percentage of Club Members participating** - (10 points)
 - a. 01- 09% = 1 point 50-59% = 6 points
 - b. 10-19% = 2 points 60-69% = 7 points
 - c. 20-29% = 3 points 70-79% = 8 points
 - d. 30-39% = 4 points 80-89% = 9 points
 - e. 40-49% = 5 points 90-100% = 10 points
7. **Club's Overall Program dealing with Major Emphasis** - (25 points) -
 - a. Describe any other projects/programs your club implemented to address the Major Emphasis.
 - b. Describe how your club worked with Major Emphasis during other parts of the year.

***** Remember: The official "Major Emphasis Involvement Report Cover Sheet" must accompany a club's entry, and must be completed in its entirety. Cover Sheet is on the next page.**

This application must be received by February 1.

Mail to John Hall, 7241 Kelly Place, Downers Grove, IL 60516

INTERNATIONAL MAJOR EMPHASIS AWARD

Major Emphasis Involvement Report Cover Sheet

Key Club of: _____ Club ID #: _____
District: _____ Number of members in club: _____
Project name: _____ Total Service hours involved: _____
Contact name: _____ E-Mail: _____
Phone number with area code: _____
Application return address: _____ City: _____
State/province: _____ Postal code: _____ Country: _____
Brief Description of project: _____

Major Emphasis Award governing rules

A. Only one winner in the district contest will be eligible for entry in the International competition

B. Report must be typed. Each section found in the report (see governing rule G) must begin on a new page and each page must have a heading specifying the section being described. There is no word limit. The official Major Emphasis Involvement Report cover sheet must accompany all entries. It must be completed in its entirety.

C. The activity described can cover any phase of Key Club Major Emphasis involvement specifically highlighting personal development and social interaction of children, during the year from district convention to district convention. The report may include newspaper clippings, substantiating photographs or other pertinent information. Projects may include both hands-on service and fundraising efforts.

D. Reports will be judged according to the amount of Major Emphasis activity (see governing rule G). Suitable recognition and awards will be presented to the Key Club filing the best Major Emphasis Report in compliance with these rules. This award will be given at the International convention. There are no platinum, silver, gold or bronze divisions in this contest; instead there are first, second and third place awards.

E. To be eligible for the international contest, the report that wins the district contest must be received by the Key Club International office no later than the first Friday in May.

F. The decisions of the judges are final, and no changes, alterations or regrading will take place after the results have been certified by the judges.

G. The sections to be described and the points for each are as follows: **1. THE NEED** (10 Points): To qualify for judging, a statement must establish in what way the project deals with the major emphasis. **2. THE PLAN** (10 points): Describe how the project was organized. **3. IMPLEMENTATION** (20 points): Describe the steps taken to implement the plan. **4. FINAL RESULTS** (25 points): Describe the benefits of the service rendered. **5. PARTNERSHIPS WITH THE KIWANIS FAMILY AND OTHER ORGANIZATIONS** (10 points): Describe actions and partnerships formed. Describe how the project was publicized. **6. PERCENTAGE OF CLUB MEMBERS PARTICIPATING** (10 points) (Please refer to the Key Club Guidebook for details.) **7. CLUB'S OVERALL PROGRAM DEALING WITH MAJOR EMPHASIS** (25 points): Describe any other projects/ programs your club implemented to address the major emphasis. Describe how your club worked with the major emphasis during other parts of the year.

Certification : This certifies that we, the undersigned, have read this report and that the activity described in this report and preparations for this report were performed by official Key Club members. NOTE: All signatures are required. Signatures from the school representative and the Kiwanis club representative must not be by the same person.

Faculty/Kiwanis Advisor: _____ Principal or designate: _____

SINGLE SERVICE AWARD

Each Key Club, in good standing with Key Club International, may submit an entry for judging at their District Convention. Trophies are awarded at the top 3 entries in each membership category; The first place winners are eligible for competition at the 2025 International Convention.

The **Single Service Award** recognizes Key Clubs for their single best service project. Only activities which occurred during the district's administrative year (from February 23, 2024 to the 2025 DCLC) shall be included in the report.

Clubs shall compete with other clubs of similar size within four membership categories: Bronze - 35 members or less; Silver - 36-60 members; Gold - 61-85 members; Platinum - 86 or more members.

GUIDELINES

- A qualifying single service project shall be defined as a club service project, planned, organized and produced by the Key Club on a single day, consecutive days, or recurring on different days
- Projects acceptable for this award may include both hands-on service and fundraising efforts. In the case of a recurring project, it is the same project that must be repeated for the purpose of achieving the same service goal.
- Entries shall use the official Single Service Report form. Form follows this page.**

REQUIRED SECTIONS and POSSIBLE POINTS:

Entries shall be judged based upon an accumulated total of points allocated to the following categories:

- Service Need10 points
- Project Plan20 points
- Project Implementation20 points
- Final Results25 points
- Public Awareness10 points
- Participation of members15 points

An entry may be disqualified by the judges for reporting incorrect or false information, or failure to submit a report according to the rules. Disqualification requires the approval of the district administrator or his/her designee.

This application must be received by February 1.
Mail to John Hall, 7241 Kelly Place, Downers Grove, IL 60516

KEY CLUB

Key Club of: _____ Club ID #: _____ District: _____
Number of members in club: _____ Total Service hours involved: _____
Project name: _____ Contact name: _____
E-Mail: _____
Phone number with area code: _____
Application return address: _____ City: _____
State/province: _____ Postal code: _____ Country: _____
Brief Description of project: _____

Club Membership

1. Enter the total number of dues paid club members as of February 1, 2025 2. Enter the number of paid members in the box below. 3. Use the number in the box to determine the club's membership category. 4. Place a check next to the category that applies.

Number of dues paid members:

____ Bronze (35 members or less) ____ Silver (30-60 members)
____ Gold (61-85 members) ____ Platinum (86 members or more)

A. A qualifying single service project shall be defined as a club service project, planned, organized, and produced by the Key Club occurring on a single day of consecutive days, or recurring on different days. In the case of a recurring project, it is the same project that must be reported for the purpose of achieving the same service goal

B. Entries shall use the official Single Service Report form cover sheet and shall be submitted to the district for competition according to the guidelines as set by the district. Clubs existing within a non-districted area shall submit their entries to Key Club International

C. Clubs shall compete with other clubs of similar size within four membership categories: Bronze, being 35 members or less, Silver, being 36 to 60 members, Gold, being 61 to 85 members; and Platinum, being 86 members or more.

D. Entries shall be judged based upon an accumulated total of points allocated to the following categories: service need, 10 points; project plan, 20 points, project implementation, 20 points; final results, 25 points; public awareness, 10 points; member participation, 15 points.

E. Only activities which occurred during the district administrative year shall be included on the report. Clubs existing within a non-districted area shall report activities occurring between May 1 and the following April 30

F. Judging of all entries within each district shall determine one first place winner, and other levels of recognition as deemed appropriate, in each membership category. Each first place report should be forwarded to Key Club International for competition with other first place winners. No changes may be made in the report by the club, district or judging committee. Reports must be received by the first Friday in May.

G. All entries from non-districted clubs shall be judged to also be received by the last Friday in May.

H. An entry may be disqualified by the judges for reporting incorrect or false information or failure to submit a report according to the rules of the district's competition. Any disqualification at the district level requires the approval of the district administrator or his/her designee. An entry may be disqualified by the judges at the International level for the same reasons, and any disqualification requires the approval of the International Director.

I. Suitable recognition should be provided to clubs achieving first place and other places at district and international levels of competition. At each level of judging, the decisions of the judges are final. No changes, alterations or regrading will take place after the results have been certified by the judges

Certification: This certifies that we, the undersigned, have read this report and that the activity described in this report and preparations for this report were performed by official Key Club members. NOTE: All signatures are required. Signatures from the school representative and the Kiwanis club representative must not be by the same person.

Faculty/Kiwanis Advisor: _____ Principal or designate: _____

SANDY NININGER AWARD

The Sandy Nininger Award was created to honor the memory of Sandy Nininger, a charter member of Ft. Lauderdale Key Club who was killed in action at the Battle of Bataan in World War II. He was posthumously awarded the first Congressional Medal of Honor of the war. The Sandy Nininger Award is the highest award that can be given to a high school senior in Key Club.

Fill out this application and include a cover letter of not more than one page explaining how the candidate meets the criteria below, and a minimum of two and maximum of five letters of recommendation. One of the letters must be from either the faculty or Kiwanis advisor. This award is meant to recognize an outstanding club member. If your club feels like there is a Key Club member deserving of this award, please nominate them without their knowledge to make it special.

CRITERIA

- Recognition of the importance of friends but unwillingness to compromise personal living standards or beliefs to pacify them
- Having and showing respect for teachers, neighbors, parents, and other adults
- Striving to excel in all endeavors while recognizing he/she may not be the best student or athlete
- Believing that all persons deserve to enjoy economic, athletic, social, and professional activities regardless of sex, race, or creed
- Having a concern for others, respecting other students, and giving of his/herself to help other be better people.

Name _____

Club _____ Division _____

Nominated by the Key Club of _____

Kiwanis Family Events Attended _____

Scholastic Record (GPA and Class Rank) _____

Other School Activities

Other Community Activities

Additional Honors

This application must be received by February 1.

Mail to John Hall, 7241 Kelly Place, Downers Grove, IL 60516

OUTSTANDING KIWANIS ADVISOR

The Payton/Blunt/Key Memorial Award was established to recognize an outstanding adult who had gone above and beyond the call of duty in serving youth. One Kiwanis advisor shall be honored each year. *This is a once in a lifetime honor.*

Key Club Name: _____ Division _____
City _____ State _____ Zip _____

CRITERIA:

- Demonstrates a genuine altitude of warmth, understanding, and caring in the day-to-day dealing with Key Clubbers
- Enthusiastically provides services to youth far and above the call of duty
- Brings distinction to him/herself, the local Key Club and/or the district through his/her actions or performance in helping Key Club and its members
- Minimum of three and maximum of ten letters of recommendation, at least one of which must be from a current Key Club member

Please expand on each of the first three criteria (maximum of one page) explaining how the nominee meets them

INFORMATION ON NOMINEE:

Name: _____

Address: _____

Club: _____ Division: _____

Nominated by the Key Club of: _____

Years involved in Key Club: _____

OUTSTANDING FACULTY ADVISOR

The Payton/Blunt/Key Memorial Award was established to recognize an outstanding adult who had gone above and beyond the call of duty in serving youth. One Faculty advisor shall be honored each year. *This is a once in a lifetime honor.*

Key Club Name: _____ Division _____
City _____ State _____ Zip _____

CRITERIA:

- Demonstrates a genuine altitude of warmth, understanding, and caring in the day-to-day dealing with Key Clubbers
- Enthusiastically provides services to youth far and above the call of duty
- Brings distinction to him/herself, the local Key Club and/or the district through his/her actions or performance in helping Key Club and its members
- Minimum of three and maximum of ten letters of recommendation, at least one of which must be from a current Key Club member

Please expand on each of the first three criteria (maximum of one page) explaining how the nominee meets them

INFORMATION ON NOMINEE:

Name: _____

Address: _____

Club: _____ Division: _____

Nominated by the Key Club of: _____

Years involved in Key Club: _____

This application must be received by February 1.
Mail to John Hall, 7241 Kelly Place, Downers Grove, IL 60516

2024-2025 CUNAT FAMILY SCHOLARSHIP APPLICATION

Applicant must come from a Key Club in good standing. This scholarship will be judged on the following criteria: Key Club involvement, academics, letters of reference, essay, school and community involvement.

Name: _____
First Middle Last

Permanent Address: _____
Street Address

City State Zip Code

Home Phone: () _____ - _____ **Email:** _____ **Grade Point Average:** _____
on a scale of _____ **High School Name:** _____

Key Club Faculty Advisor: _____ **Advisor Phone:** () _____ - _____

E-Mail: _____

University Information

_____ **I have not finalized my decision as to which school I will be attending in the fall**

_____ **I will be attending the following school.**

(The scholarship check will be mailed directly to the school's Financial Aid Scholarship Office or applicable office. Please secure the address of this office).

University Name: _____

To which office should the check be mailed to: _____

Permanent Address: _____

Advisor Phone: () _____ - _____ **E-Mail:** _____

Signatures (*all three must be present*)

Applicant: _____ **Printed Name:** _____

Parent/Guardian: _____ **Printed Name:** _____

Key Club Advisor: _____ **Printed Name:** _____

For the following sections, you may use the space provided or attach a typed separate sheet of paper.

Key Club Involvement - Include offices and chairpersonships as well as leadership events attended

Other School Activities and Sports - Include leadership positions and years involved

Community and Other Outside of School Activities - Include leadership positions and years involved

Honors, Awards and Special Recognition - These should only include those from your high school career

Essay - Please answer the following question on a separate sheet of paper. Your essay should be typed, double spaced, and not exceed 500 words.

“How has being in Key Club shaped your plans for the future?”

Recommendation Letters- Attach two letters that describe your leadership ability. One letter must be from either your Faculty or Kiwanis Advisor. The letters must be no more than two pages in length, and they must be original letters that are dated and signed by your references. Do not include letters from family members

Transcript- Attach a certified copy of your official high school transcript with an explanation of the grading process used at the school.

This application must be received by February 1.
Mail to John Hall, 7241 Kelly Place, Downers Grove, IL 60516

ELECTRONIC SUBMISSION LINKS

Distinguished President award: <https://forms.gle/U85WnmBhSdXD14Bu8>
Distinguished Vice- President award: <https://forms.gle/MWYNiHkQzBSm2K6e8>
Distinguished Secretary award: <https://forms.gle/edz55AAcQnu5tqyu7>
Distinguished Statistical secretary award: <https://forms.gle/MVuWd2B2TYY8aheQ6>
Distinguished Treasurer award: <https://forms.gle/RYPyZwinauv3WatR8>
Distinguished Editor award: <https://forms.gle/pDVgJFSnVjRjmpnK6>
Distinguished Senior Member award: <https://forms.gle/yN53G2DSumE6SZaA9>
Distinguished Junior Member award: <https://forms.gle/p5NPjnginU4DSyxh6>
Distinguished Sophomore Member award: <https://forms.gle/LF35BQHtbHQygfeg9>
Distinguished Freshman award: <https://forms.gle/PfLD8v87L8Lp4wMm9>
100 Hour Award: <https://forms.gle/Buv5X4EyGkW12Rqd7>
Preferred Charities Partnership Award: <https://forms.gle/DoDzgxYgY7LmP2tS9>
Kiwanis Family Relations: <https://forms.gle/CjG9hRC2WJo5gVxj8>
Connect the K's: <https://forms.gle/puUVHQ6xQTwf9gYE6>
Interclub Award: <https://forms.gle/jCuwKHG74Vf5hJGa7>
Public Relations Award: <https://forms.gle/H3vHHzcX94AhvfYQ6>
Club Bulletin/ Newsletter: <https://forms.gle/eQaGEuvszQUBdZqC8>
Technology Award: <https://forms.gle/Ln6WBiwWeptJiM9Z6>
Poster Contest: <https://forms.gle/HPMbZgj6uFEuiRBs9>
Video Contest: <https://forms.gle/wSonB6Kx8WxwkZ4b9>
T-Shirt Contest Entry Form: <https://forms.gle/uF4k8opTuNni6KXB7>
Oratorical Contest Entry Form: <https://forms.gle/kt1jncDxaAmynuB3A>
Talent Contest Entry Form: <https://forms.gle/GYqZ5q94qFjZ8HGB7>
Year In Review Contest- Traditional or Digital Scrapbook:
<https://forms.gle/8Phm7eYfCTL7gZae8>
International Major Emphasis Award: <https://forms.gle/wFJ4C3dEP7dE2Dq78>
Single Service Award: <https://forms.gle/AD7Q58mrjEMwuxVS9>
Sandy Nininger Award: <https://forms.gle/mBSegpCTR2N77aTV7>
Outstanding Kiwanis Advisor: <https://forms.gle/nYGBByVb8oZy2WmzY8>
Outstanding Faculty Advisor: <https://forms.gle/2A8X4fwPaid8526A6>
Cunat Family Scholarship Application: <https://forms.gle/K1ddEkCa79qQs5JH7>